

CARBON CONSERVATION DISTRICT

5664 Interchange Road

Lehighton, PA 18235

August 22, 2024

Board Meeting Minutes

Meeting held at Carbon Conservation District Office

PRESENT: Roger Shoenberger; Robbie Cressley; Merle Hunsicker; Justin Cunfer; Josiah Behrens; Wayne Nothstein; Chris Storm; Briana Fulmer; Ashley Klemczak; Susan Gallagher; Fred Merluzzi; Susan Gegeckas; Caitlin Skibiel, DEP; Benjamin Smith, NRCS

Meeting called to order at 7:00 p.m. by Chairman Shoenberger.

MINUTES from the July 2024 meeting approved on a motion of J. Behrens, second by M. Hunsicker. Roll call vote. 5 yes, 1 abstention.

COOPERATING AGENCY REPORTS

- DEP – Talking Points - C. Skibiel - Included in meeting packet. Reviewed with minimal discussion.
- NRCS –B. Smith – Included in meeting packet. Reviewed with minimal discussion.

FINANCIALS

- CD Financial Reports –were entered into the record on motion of J. Behrens, second by R. Cressley. All in favor.
- EEC Financial Reports were entered into the record on motion of J. Behrens, second by M. Hunsicker. All in favor.

OLD BUSINESS

- Revisions to Employee Handbook August 2024 were approved as submitted on motion of J. Cunfer, second by W. Nothstein. Roll call vote. Motion carried.

NEW BUSINESS

- Proposed 2025 Budget was presented to the District Board for consideration. A motion was made by M. Hunsicker, second by R. Shoenberger to forward that proposal to the County Commissioners for their consideration. Roll call vote. Motion carried.
- CCEEC Internship \$1000 stipend approved for intern, Kelia Bunker on motion of J. Behrens, second by J. Cunfer. Roll call vote. Motion carried.
- Modified work schedule approved for Briana Fulmer – 9:30am to 6pm, on Tuesday and Wednesday from (September – May) on motion of R. Shoenberger, second by R. Cressley. Roll call vote. Motion carried.

EEC REPORT – - Included in meeting packet. Reviewed with minimal discussion.

DISTRICT AG TECH REPORT – Included in meeting packet. Reviewed with minimal discussion.

- ACAP Contract approval for Matt George Waterway Project \$60,300 on a motion by J. Cunfer, second by M. Hunsicker. Roll call vote. Motion carried.

DISTRICT TECHNICIAN REPORT – Included in meeting packet. Reviewed with minimal discussion.

DISTRICT MANAGER REPORT – Included in meeting packet. Reviewed with minimal discussion.

DIRT AND GRAVEL/LOW VOLUME ROADS – included in meeting packet. Reviewed with minimal discussion.

Meeting adjourned at 8:21 p.m.

Next Board meeting is Thursday, September 26, 2024, at 7:00 p.m. at the Conservation District Office.

Respectively submitted,

Susan Gegeckas

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District Secretary