

CARBON CONSERVATION DISTRICT

5664 Interchange Road

Lehighton, PA 18235

November 20, 2025

Board Meeting Minutes

Meeting held at Carbon Conservation District Office.

PRESENT: Roger Shoenberger; Merle Hunsicker; Josiah Behrens; Scott Mosier; Dr. Justin Cunfer; Chris Storm; Briana Fulmer; Ashley Klemczak; Susan Gegeckas; Kay Gilbert; Fred Merluzzi; Caitlin Connolly, DEP; Esther Ermlick, NRCS.

Meeting called to order at 7:00 p.m. by Chairman Shoenberger.

Visitor: Joyce Borger

MINUTES from the October 2025 meeting approved on a motion of J. Behrens, second by S. Mosier. Roll call vote, motion carried.

COOPERATING AGENCY REPORTS

- DEP – Talking Points C. Connolly -Included in meeting packet.
- NRCS – E. Ermlick

FINANCIALS

- CD Financial Reports were entered into the record on motion of J. Behrens, second by R. Shoenberger. Carried, all in favor.
- EEC Financial Reports were entered into the record on motion of J. Behrens, second by R. Shoenberger. Carried, all in favor.

OLD BUSINESS

- New Highmark premium rate accepted by R. Shoenberger.

NEW BUSINESS

- Certificates of Deposit on a motion by R. Shoenberger, second by M. Hunsicker, to draw interest and renew CDs with a 6- or 7-month term, whichever offers highest return rate. Roll call vote, motion carried.
- Personnel flexible schedule policy added to Employee Handbook on a motion by J. Behrens, second by M. Hunsicker. Roll call vote, motion carried.
- E & S fee schedule verbiage revision - on a motion by J. Behrens, second by R. Shoenberger. Roll call vote, motion carried.

EEC REPORT - Included in meeting packet. Reviewed with minimal discussion.

DISTRICT TECHNICIAN REPORT – Included in meeting packet. Reviewed with minimal discussion.

DISTRICT ACAP TECHNICIAN REPORT – Included in meeting packet. Reviewed with minimal discussion.

- Hoffman stream crossing payment - \$ 4375.00 – Concrete Slabs on a motion by M. Hunsicker, second by J. Cunfer. Roll call vote, R. Shoenberger abstained, motion carried.

- Cover crop -Rudelitch - amended contract approved on a motion by J. Behrens, second by J. Cunfer. Roll call vote, motion carried.
- Cover crop -Foothill Farms – amended contract approved on a motion of J. Behrens, second by J. Cunfer. Roll call vote, motion carried.
- Cover crop – Gaston Brothers Farm – amended contract approved on a motion by J. Behrens, second by R. Shoenberger. Roll call vote, motion carried.
- Farmer’s Breakfast will be Saturday, February 21st, 2026 @ 9 a.m.

DISTRICT MANAGER REPORT – Included in meeting packet. Reviewed with minimal discussion.

DIRT AND GRAVEL/LOW VOLUME ROADS – included in meeting packet.

- Hoffman Road - East Penn Township \$48,399.50 final payment approved on a motion by J. Behrens, second by R. Shoenberger. Roll call vote, motion carried.

The Board called an executive session at 8:09 p.m. for personnel reasons.

The District Board executive session concluded at 8:25 p.m.

The Board meeting adjourned at 8:26 p.m.

Next Board meeting is Thursday, December 18, 2025, at 7:00 p.m. at the Conservation District Office.

Respectively submitted,

Susan Gegeckas

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District Secretary