

CARBON CONSERVATION DISTRICT

5664 Interchange Road

Lehighton, PA 18235

December 21, 2023

Board Meeting Minutes

Meeting held at Carbon County Environmental Education Center

151 E. White Bear Drive

Summit Hill, PA 18250

PRESENT: Roger Shoenberger; Robbie Cressley; Justin Cunfer; Josiah Behrens; Merle Hunsicker; Wayne Nothstein; Susan Gallagher; Chris Storm; Reannon Zangakis; Susan Gegeckas; DEP; Dustin Detweiler, NRCS; Alec DeLong, PA F & B; Caitlin Skibiel, via conference call.

Meeting called to order at 7:03 p.m. by Chairman Shoenberger.

MINUTES from the November 2023 meeting approved on a motion of R Cressley, second by J. Behrens. Roll call vote carried.

COOPERATING AGENCY REPORTS

- DEP – Talking Points -C. Skibiel - Included in meeting packet. Reviewed with minimal discussion.
- NRCS – Included in meeting packet. Reviewed with minimal discussion.

FINANCIALS

- CD Financial Reports –were entered into the record on motion of J. Behrens, second by M. Hunsicker. All in favor.
- EEC Financial Reports were entered into the record on motion of J. Behrens, second by J. Behrens. All in favor.

OLD BUSINESS

- Highmark Insurance Policy changes to \$2500 deductible on motion of J. Cunfer, second by J. Behrens, 5 in favor and 1 abstention.

NEW BUSINESS

- Proposed 2024 Salary Ranges for District Staff on motion of R. Cressley, second by R. Shoenberger, Roll Call Vote carried.
- District Office Expansion on motion of J. Cunfer, second by M. Hunsicker, Roll Call Vote carried.
- 2024 Conservation District Board Meeting/QAB Meeting/ACAP Meeting dates motion of W. Nothstein, second by M. Hunsicker, All in favor.
- Proposed Budget 2024 on motion of W. Nothstein, second by J. Cunfer, Roll Call Vote carried.

EEC REPORT - Included in meeting packet. Reviewed with minimal discussion.

DISTRICT TECHNICIAN REPORT – Included in meeting packet. Reviewed with minimal discussion.

DISTRICT AG TECH REPORT – Included in meeting packet. Reviewed with minimal discussion.

- John Strockoz, Cover crop application for \$ 7,208.00 on motion of R. Shoenberger, second by W. Nothstein, Roll Call Vote carried.

DISTRICT MANAGER REPORT – Included in meeting packet. Reviewed with minimal discussion.

DIRT AND GRAVEL/LOW VOLUME ROADS -- Included in meeting packet. Reviewed with minimal discussion.

- West Sunset Road – East Penn Township – amended payment of \$19,072.00 on motion of M. Hunsicker, second by W. Nothstein. Roll call vote carried.

Executive Session began @8:26p.m. and ended @ 8:46p.m.

- 3% salary increase for staff on motion of R. Shoenberger, second by W. Nothstein, Roll Call Vote carried. Chris Storm received 7% and Susan Gegeckas received \$500 plus 3% by unanimous vote.

Board Meeting adjourned at 9:00 p.m.

Next Board meeting is Thursday, January 25, 2024, at 7:00 p.m. at the EEC and via conference call.

Respectively submitted,

Susan Gegeckas
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District Secretary