

CARBON CONSERVATION DISTRICT5664 Interchange Road
Lehigh, PA 18235

610-377-4894

610-377-5549 fax

EROSION AND SEDIMENTATION CONTROL APPLICATION

Application must be completed and accompanied by the required service fee, plans and narrative for erosion and sedimentation control review and processing. All plans and drawings submitted that are larger than letter/legal size must be folded. No rolled plans or drawings will be accepted. The District allows thirty (30) days for the review of a project.

Municipality _____ Zoning Classification _____

Location/Development _____

Total Parcel Area Acre(s) _____ Total Disturbed Acres _____

Landowner/Applicant _____ Telephone# _____

e-mail: _____ Fax# _____

Address _____

Plan
Designer: _____

Address _____

e-mail: _____

Telephone# _____ Fax# _____

The undersigned agrees to comply with all requirements of Pennsylvania DEP Title 25 Chapter 102, Erosion and Sedimentation Control Rules and Regulations, and further agrees to obtain all necessary federal, state, county and local permits associated with subject project.

Signature of Landowner/Applicant or Agent_____
Date**Make check payable to the CARBON CONSERVATION DISTRICT.****FOR DISTRICT USE ONLY**

Name of Project _____

Application # _____

Required Service Fee _____

Date Received _____

PLEASE SEND THIS APPLICATION PAGE WITH YOUR PLAN SUBMITTAL. KEEP ALL REMAINING PAGES.

**EROSION AND SEDIMENT POLLUTION CONTROL PLAN REVIEW AND SERVICE
FEE SCHEDULERESOLUTION**

- I. **TITLE:** This Resolution may be cited as the Carbon Conservation District Service Fee Schedule for Erosion and Sediment Pollution Control Plan Processing.
- II. **AUTHORITY:** The Carbon Conservation District by authority of Pennsylvania Act 217 Conservation District Law, hereby adopts the Carbon Conservation District Service Fee Schedule for Erosion and Sediment Pollution Control Plan reviews.
- III. **EFFECTIVE DATE:** This Resolution/Amendment(s) shall become effective 11/21/2025 and shall remain in effect until modified, amended, or rescinded by the Carbon Conservation District Board of Directors.
- IV. **INTENT:** The purpose of this fee is to help defray the cost incurred by the Carbon Conservation District in its delegated authority of the State's Erosion and Sediment Control Program in accordance with PA Title 25 Chapter 102 Erosion Control, Rules and Regulations of the Department of Environmental Protection.
- V. **APPROVAL:** Be it resolved this day, May 25, 1989, that the Carbon Conservation District does hereby agree to charge a fee for the review of Erosion and Sediment Pollution Control Plans as authorized by Pennsylvania Act 217, Conservation District Law, in accordance with the attached fees and conditions.

Roger Shoenberger

Roger Shoenberger, District Chairman

11/20/2025

Date

Amendment #1 approved 04/22/1990
Amendment #2 approved 01/28/1999
Amendment #3 approved 03/22/2001
Amendment #4 approved 12/13/2001
Amendment #5 approved 02/26/2004 effective 03/01/2004
Amendment #6 approved 08/26/2004 effective 09/01/2004
Amendment #7 approved 5/26/2005 effective 06/01/2005
Amendment #8 approved 3/16/2006 effective 4/1/2006
Amendment #9 approved 1/24/2008 effective 2/1/2008
Amendment #10 approved 11/19/08 effective 1/1/2009
Amendment #11 approved 1/26/2012 effective 2/1/2012
Amendment #12 approved 9/26/2013 effective 10/10/2013
Amendment #13 approved 2/25/2016 effective 3/1/2016
Amendment #14 approved 2/28/2019 effective 3/1/2019
Amendment #15 approved 1/23/2025 effective 1/24/2025
Amendment #16 approved 11/20/2025 effective 11/21/2025

I. CARBON CONSERVATION DISTRICT SERVICE FEE SCHEDULE

The following fees will be charged by the Carbon Conservation District for Erosion and Sedimentation Pollution Control Plan reviews and service fee's . Plan processing as authorized by Pennsylvania Act 217 Conservation District Law. Applications cannot be accepted or processed without the appropriate service fee, completed application form and the required number of plans. All plans must be submitted in a folded manner. No rolled plans will be accepted.

A) SMALL PROJECT EROSION CONTROL PLAN SERVICE FEE: ----- \$350.00

- **These projects include single residential lots and any other non-commercial small project that has less than of 1 acre of earth disturbance proposed and that is not listed under sections B or C**

B) ALL OTHER PROPOSED PROJECTS (RESIDENTIAL, COMMERCIAL, INDUSTRIAL & INSTITUTIONAL), SERVICE FEES WILL BE BASED OFF THE AMOUNT OF PROPOSED EARTH DISTURBANCE FOR THE PROJECT

0 to 0.99 Acres	\$1720.00
1 to 4.99 Acres	\$2910.00
5 to 9.99 Acres	\$4280.00
10 to 14.99 Acres	\$4980.00
15 to 19.99 Acres	\$5885.00
20 to 24.99 Acres	\$6905.00
25 acres & above	\$6905.00 plus \$200.00 per acre over 25.00 acres

- **These projects would include any Commercial, Industrial, Institutional, Multi-lot residential development plans as well as apartment buildings and townhouses, Office Buildings, Retail Stores, Restaurants, Schools, Roads, Playgrounds, Golf courses, Hotels/Motels, Campgrounds, Warehouses, Mining Operations (coal & non-coal), Athletic Fields, Utility Line Installations, Churches and other Non-Profits. Parking lot areas for any of the above-mentioned are included.**
- **All projects that require an NPDES permit application are also included.**

C) Timber Harvesting, DEP Chapter 105 Permits, other (based on disturbed acreage for the project(s))

less than 25 acres	\$525.00
25 to 49.99 Acres	\$600.00
50 to 249.99 Acres	\$775.00
250 acres or greater	\$775.00 plus \$3.0 per acre over 250

II. WAIVER OF SERVICE FEES

Fees will be waived only for an application filed under the name of Carbon County or the Commonwealth of Pennsylvania. This exemption does not apply to any private nonprofit organization, authorities outside of Carbon County or supersede Title 25, Chapter 102 Erosion Regulations.

III. PROJECT AREA DELINEATION

To determine the fee for projects based on acreage delineation, the **total disturbed area** for that project will be calculated and used for determining the project review fee.

IV. APPLICABILITY OF SERVICE FEE SCHEDULE

The Service fee schedule shall apply to plans that are submitted to the Conservation District requesting determination of Erosion and Sedimentation pollution control adequacy with the Chapter 102 regulations.. All initial E&SC Plan submissions with 1 or more acres of earth disturbance may also need an NPDES permit application included.

The Conservation District will assume that all sites will have a point source discharge. If a plan preparer believes a project does not meet these criteria and does not submit an NPDES permit application package, then written justification (may be included in the transmittal letter) must be submitted with the request for E&SC plan review. The Conservation District's first review letter will address whether or not the request for permit exemption is accepted. An applicant needing to apply for a (NPDES) permit shall do so by using the appropriate NPDES program documentation. This appropriate NPDES Permit fee will be paid to the "CARBON CONSERVATION DISTRICT CLEAN WATER FUND". If the project is phased or parceled, each phase or parcel will be individually subject to the appropriate fee based on number of lots or acreage delineation. Each resubmission of different projects on the same tract of land will be charged according to the fee schedule.

Fees will be based upon proposed land-use of the project not the zoning classification. For example: A residential home (with no industrial/commercial activity) being constructed on a lot with a zoning classification of industrial/ commercial, the fee would be based on a single lot.

B. Single lot plan revisions (does not include major revisions) requesting determination of adequacy, resubmitted within thirty (30) days after the District determined original plan to be adequate, shall be subject to a \$25.00 processing fee. Other larger plan revisions will be subject to a minimum fee of \$100.00 or at the discretion of the District Manager (see section C for major plan revision fee calculation). To be eligible for this provision a cover letter must be included with the resubmitted plan that outlines and details the extent of the revision.

C. Plans resubmitted that do not meet the requirements of section B and where major revisions are proposed (road relocation, lot layout, parking lot relocation & additions, major site grading changes, additional buildings or lots, major changes to the erosion control layout & design, etc.), the service fee will be subject to 50% of the original fee.

D. INADEQUATE/DEFICIENT PLAN REVIEWS – If, after the first technical review, the plan is deemed inadequate, the second submission is subject to a charge of 25% of the original fee. Each subsequent submission after the second technical review will be subject to a charge of 50% of the original fee. If the plan has been deemed adequate by the Carbon Conservation District and a major revision is to be made please refer to section "C".

E. Each plan deemed adequate shall be valid for a period of five (5) years. If project construction has not commenced within the five (5) year period, the District will require submittal of a new plan and fee based on the Districts' current fee structure.

F. The Conservation District Manager and/or District Board shall have the ability to waive fees for minor revisions or corrections to a plan on a case-by-case basis. To be eligible for this provision, a cover letter must be included with the resubmitted plan that outlines the extent of all revisions. The Manager/District Board also reserves the right to hold such a request until the next regular District Board meeting, to gain approval or disapproval by the Board.

V. ADMINISTRATIVE PROCEDURES

A. The applicant shall submit a check or money order payable to the CARBON CONSERVATION DISTRICT, two (2) complete sets of Erosion and Sedimentation Pollution Control Plans and one (1) copy of the review application. All plans must be submitted in a folded manner. No rolled plans will be accepted. If a NPDES Permit is required please contact the Conservation District prior to the submittal to discuss submission requirements.

B. The Carbon Conservation District will accept the application when all of the necessary information and fees are supplied. Incomplete plans will be returned to the applicant. If a check submitted with the application is returned NSF, the District will assess a \$50.00 service charge, in addition to the fee, paid in full, before the plan is reviewed. If an adequacy review letter has been issued prior to the discovery of an NSF check, the District will coordinate with the local municipality for permits to be pulled and work to be stopped on the project until all fees are paid in full. The approximate review time will be thirty (30) days. Plans and plan revisions will be reviewed in the order in which they are received.

C. The Conservation District reviews an Erosion and Sediment Control Plan solely to determine whether it is adequate to satisfy the requirements of Title 25 PA Code Section 102.1 et seq., The Erosion control Regulations of the Department of Environmental Protection. By a determination that the plan is adequate to meet these requirements, neither the Conservation District nor the County assumes any responsibility for the implementation of the plan or the proper construction and operation of the facilities contained in the plan.

D. The Conservation District encourages that a pre-application meeting is scheduled between the landowner, plan designer and the District Staff prior to the submittal of larger plans. This meeting is necessary to discuss the project and permitting requirements and could eliminate unnecessary paperwork and deficient submittals.