

CARBON CONSERVATION DISTRICT

5664 Interchange Road

Lehighton, PA 18235

November 17, 2022

Board Meeting Minutes

Meeting held at Carbon County Environmental Education Center

151 E. White Bear Drive

Summit Hill, PA 18250

and via WebEx conference/video call

PRESENT: Roger Shoenberger; Merle Hunsicker; Scott Mosier; Dr. Justin Cunfer; Robbie Cressley; Chris Storm; Susan Gallagher; Fred Merluzzi; Susan Gegeckas; Caitlin Skibiel, DEP; Andrew Kearse, NRCS (WebEx).

Visitor: Will Thomas, Forester; and Joyce Borger

Meeting called to order at 7:00 p.m. by Chairman Shoenberger.

MINUTES from the October 2022 meeting approved on a motion of M. Hunsicker, second by S. Mosier. Roll call vote carried, all in favor.

COOPERATING AGENCY REPORTS

- DEP – Talking Points -C. Skibiel - Included in meeting packet. Reviewed with minimal discussion.
- NRCS – A. Kearse – Included in meeting packet. Reviewed with minimal discussion.

FINANCIALS

- CD Financial Reports were entered into the record on motion of R. Cressley, second by S. Mosier. Carried, all in favor.
- EEC Financial Reports were entered into the record on motion of M. Hunsicker, second by S. Mosier. Carried, all in favor.

OLD BUSINESS

- PACAP discussion tabled for next board meeting as to include full board participation.
- District Secretary evaluation was tabled for executive session.

NEW BUSINESS

- PA Envirothon requested a donation. Motion was made by R. Cressley, second by R. Shoenberger to award \$250 for Educational Scholarship program. Vote carried, all in favor.
- Copier is needed for CD office. Motion made by M. Hunsicker, second by J. Cunfer to purchase copier from Cyan Sky using NPDES funds. Roll call vote carried, all in favor. C. Storm mentioned that the CD computers will also need to be updated in the future.
- A motion was made by J. Cunfer, and second by R. Cressley to discontinue Webex for the Board meetings. Vote carried, all in favor. **Please note:** Our Webex subscription will expire July 2023.

EEC REPORT

- Included in meeting packet. Reviewed with minimal discussion.

DISTRICT TECHNICIAN REPORT – Included in packet. Reviewed with minimal discussion.

DISTRICT MANAGER REPORT -Included in packet. Reviewed with minimal discussion

DIRT AND GRAVEL/LOW VOLUME ROADS – Included in meeting packet. Reviewed with minimal discussion.

Motion was made by J. Cunfer at 7:56 p.m. to enter executive session to discuss District Secretary's evaluation and other related business. Board reconvened at 9:07 p.m. Motion made by M. Hunsicker and second by J. Cunfer to adjust pay scale to \$34,500 effective October 12, 2022.

Meeting adjourned at 9:10 p.m.

Next Board meeting is Thursday, December 15, 2022 at 7:00 p.m. at the EEC and via WebEx.

Respectively submitted,

Susan Gegeckas

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District Secretary