

CARBON CONSERVATION DISTRICT

5664 Interchange Road

Lehighton, PA 18235

January 26, 2023

Board Meeting Minutes

Meeting held at Carbon County Environmental Education Center

151 E. White Bear Drive

Summit Hill, PA 18250

PRESENT: Roger Shoenberger; Josiah Behrens; Merle Hunsicker; Scott Mosier; Robbie Cressley; Dr. Justin Cunfer; Wayne Nothstein; Chris Storm; Susan Gallagher; Fred Merluzzi; Kay Gilbert; Scott Christman, PA F&B; Susan Gegeckas; Caitlin Skibieli, DEP; Andrew Kears, NRCS(phone).

Visitor: Joyce Borger, Michael Sofranko

Meeting called to order at 7:00 p.m. by Chairman Shoenberger.

MINUTES from the December 2022 meeting approved on a motion of W. Nothstein, second by J. Behrens. Roll call vote carried, all in favor.

Caitlin Skibieli of DEP swore in re-appointed Board members, R. Cressley, and W. Nothstein.

BOARD REORGANIZATION

- Motion by W. Nothstein, second by R. Cressley to nominate R. Shoenberger as Chairman. Motion by W. Nothstein, second by R. Cressley to close nominations.
- Motion by W. Nothstein, second by to R. Cressley nominate M. Hunsicker as Vice Chairman. Motion by W. Nothstein, second by R. Cressley to close nominations.
- Motion by W. Nothstein, second by M. Hunsicker to nominate R. Cressley as Secretary/Treasurer. Motion by W. Nothstein , second by M. Hunsicker to close nominations.

Roll call vote carried, all in favor. Officers for 2023 are R. Shoenberger, Chairman; M. Hunsicker, Vice Chairman; R. Cressley, Secretary/Treasurer

ASSOCIATE DIRECTOR APPOINTMENTS – 2023 – A motion by M. Hunsicker, second by S. Mosier to re-appoint all Associate Directors, K. Gilbert, F. Merluzzi, J. Behrens, D. Hawk. Roll call vote carried, all in favor.

COOPERATING AGENCY REPORTS

- DEP – Talking Points -C. Skibieli - Included in meeting packet. Reviewed with minimal discussion.
- NRCS – A. Kears – Included in meeting packet. Reviewed with minimal discussion.

FINANCIALS

- The 2022 Year End CD Financial Reports were entered into the record on motion of R. Cressley, second by J. Cunfer. Carried, all in favor.
- The 2022 Year End EEC Financial Reports were entered into the record on motion of M. Hunsicker, second by R. Shoenberger. Carried, all in favor.

NEW BUSINESS

- Please submit your 2022 “Statement of Financial Interests” to the District office prior to May 1.
- EEC membership & fees – Motion by J. Behrens, second by M. Hunsicker to approve fee increases. Roll call vote carried, all in favor.
- Motion by M. Hunsicker, second by W. Nothstein to advertise AG/E & S Technician position. Roll call vote carried, all in favor.
- Motion by R. Cressley, second by M. Hunsicker to set AG/E & S Technician salary at \$38,000 - \$40,000. Roll call vote carried, all in favor.

EEC REPORT - Included in meeting packet. Reviewed with minimal discussion.

S. Gallagher requested a salary increase for part-time staff. Motion by J. Behrens, second by R. Cressley to increase PT wage from \$10.50 to \$11.00 per hour. Roll call vote carried, all in favor.

DISTRICT TECHNICIAN REPORT – Included in meeting packet. Reviewed with minimal discussion.

DISTRICT MANAGER REPORT – Included in meeting packet.

DIRT AND GRAVEL/LOW VOLUME ROADS

- Final Payment Phase II Franklin Township, Evergreen Road \$ 29,709.00 A motion by W. Nothstein, second by J. Behrens. Roll call vote carried, 6 in favor, R. Cressley abstained.

Meeting adjourned at 8:12 p.m.

Next Board meeting is Thursday, February 23, 2023 at 7:00 p.m. at the EEC and via WebEx.

Respectively submitted,

Susan Gegeckas

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District Secretary