

## **CARBON CONSERVATION DISTRICT**

5664 Interchange Road

Lehighton, PA 18235

January 22, 2026

Board Meeting Minutes

Meeting held at Carbon Conservation District Office.

**PRESENT:** Roger Shoenberger; Josiah Behrens; Merle Hunsicker; Dr. Justin Cunfer; Scott Mosier; Michael Sofranko; Chris Storm; Susan Gallagher; Ashley Klemczak; Fred Merluzzi; Kay Gilbert; Jordan Naugle; Susan Gegeckas; Caitlin Connolly, DEP; Esther Ermlick, NRCS.

Visitor: Joyce Borger

Meeting called to order at 7:00 p.m. by Chairman Shoenberger.

**MINUTES** from the December 2025 meeting approved on a motion of J. Behrens, second by M. Hunsicker. Roll call vote carried, all in favor.

Caitlin Connolly of DEP swore in re-appointed Board members, M. Hunsicker, S. Mosier, and M. Sofranko.

### **BOARD REORGANIZATION**

- Motion by J. Behrens, second by M. Hunsicker to nominate R. Shoenberger as Chairman. Motion by J. Behrens to close nominations.
- Motion by R. Shoenberger, second by S. Mosier to nominate M. Hunsicker as Vice Chairman. Motion by J. Cunfer to close nominations.
- Motion by J. Behrens, second by S. Mosier to nominate R. Cressley as Secretary/Treasurer. Motion by J. Behrens to close nominations. Motion carried, all in favor.
- Officers for 2026 are R. Shoenberger, Chairman; M. Hunsicker, Vice Chairman; R. Cressley, Secretary/Treasurer

**ASSOCIATE DIRECTOR APPOINTMENTS – 2026–** A motion by R. Shoenberger, second by M. Hunsicker to re-appoint Associate Directors, K. Gilbert, D. Hawk, F. Merluzzi, J. Naugle. Roll call vote carried, all in favor.

### **COOPERATING AGENCY REPORTS**

- DEP – Talking Points -C. Connolly -Included in meeting packet. Reviewed with minimal discussion.
- NRCS – E. Ermlick – Included in meeting packet. Reviewed with minimal discussion.

### **FINANCIALS**

- The 2025 Year End/ 2026 Budget and CD Financial Reports were entered into the record on motion of J. Behrens, second by M. Hunsicker. Carried, all in favor.
- The 2025 Year End/ 2026 Budget and EEC Financial Reports were entered into the record on motion of R. Shoenberger, second by J. Cunfer. Carried, all in favor.

### **OLD BUSINESS**

**NEW BUSINESS**

- Ethics Forms are in the CD Office by May 1, 2026
- CCEEC Camp Counselor Policy was adopted on motion of M. Hunsicker, second by M. Sofranko. Roll call vote carried, all in favor.
- ACAP Breakfast gift – Keychain flashlight @ \$1.49 each, approved on motion of M. Sofranko, second by R. Shoenberger. Motion carried, all in favor.

**EEC REPORT** - Included in meeting packet. Reviewed with minimal discussion.

**DISTRICT TECHNICIAN REPORT** – Included in meeting packet. Reviewed with minimal discussion.

**DISTRICT ACAP TECHNICIAN REPORT** – Included in meeting packet. Reviewed with minimal discussion.

- Hoffman supply quote – stone and fabric @ \$1,119.14 approved on a motion of J. Cunfer, second by S. Mosier. Roll call vote carried, with one Abstention.

**DISTRICT MANAGER REPORT** – Included in meeting packet.

**DIRT AND GRAVEL/LOW VOLUME ROADS** – included in meeting packet.

- Parryville Borough – South Fireline Road – Final Payment of \$14,928.20 approved on a motion of J. Cunfer, second by J. Behrens. Roll call vote carried, all in favor.

Meeting adjourned at 7:43 p.m.

Next Board meeting is Thursday, February 26, 2026 at 7:00 p.m. at the Conservation District Office.

Respectively submitted,

*Susan Gegeckas*

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District Secretary